

**WALTON ACADEMY CHARTER SCHOOL
MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Date: Thursday, July 30th, 2020

Time: 10:00 am

Location: Zoom Online Meeting

- I. **Call to Order, Review of Public Notice, Roll Call**

The meeting was called to order by Dr. Rader at 9:57 am. Board members present were: Jessica Swanson, Wayne Graham and Lisa Johnson. Guests present included: Bill Rader, Ray Sansom, Allison Schnell, Tammie Braden, David Schmidt, Marie Laurino and Amy Pupo.
- II. **Approval of minutes, March 5, 2020**

The last meeting's minutes were approved on a motion by Mr. Graham, seconded by Ms. Swanson.
- III. **Approval of Agenda**

This meeting's agenda was approved on a motion by Mr. Graham, seconded by Ms. Swanson.
- IV. **Public Comment by previously registered guest, if any – N/A**
- V. **Reports**
 - A. **Director's Report, presented by David Schmidt**

Mr. Schmidt explained his reopening plan. Safety is paramount. The staff returns August 3rd and that gives the school two weeks to plan, train and collaborate. Students return on August 17th. Each staff member will be screened and monitored. Face shields will be provided as well as hand sanitizer and gloves. Staff will also be monitoring their own symptoms. They are all going through a training with the health department. Communication is key and there have been many Zoom staff meetings through the pandemic. Students will stay in the same classroom for the duration of the school day. The plan is to limit movement, no rotating. Masks will be part of the dress code. Upon return, there will be three different educating models. Ms. Fields was not present at the meeting so Mr. Sansom spoke regarding Walton Learning Center. He said distance learning was going well, that the contract had been renewed as well. He also mentioned that both directors are doing a great job with the planning of the school year.
 - B. **Management Report, presented by Dr. Rader/Ray Sansom**

Dr. Rader explained that there is a lot of uncertainty and we are planning the best that we can. Everyone has done a great job preparing for the unknown. We will take action where necessary and deal with the unknown as it comes up. The school is planning to follow the school district with how they start and implement the school year. We have to be flexible and are prepared for that. Virtual students will count toward our FTE as the state has guaranteed February 2020 counts for the fall.
- VI. **Action Items**
 - A. **Personnel Recommendations/Changes presented by Amy Pupo – both schools' HR reports were presented and discussed; approved on a motion by Ms. Johnson, seconded by Ms. Swanson.**
 - B. **Financial Reports presented by Tammie Braden for Walton Academy and Walton Learning Center**
 - i. **Monthly Financial Statements – Ms. Braden presented and explained the statements for Walton Academy's bank accounts. She explained the different types of funds (general, special revenue - Title I - and the**

capital outlay) and presented the balance sheet. She went over each account and also showed the board what she sends to the school district. The budget will be presented at a later meeting, at the end of August. The school was approved and received funding for the SBA Loan/PPP Program. She also went over WLC's financials, including their Profit and Loss statement. Dr. Rader mentioned that at each board meeting, both financials and staffing are always presented. Both schools are doing well financially. Ms. Fields did a great job this past year monitoring expenditures. The financials were approved on a motion by Mr. Graham, seconded by Ms. Swanson.

VII. Other Action Items

- A. PPP and CARES Applications – the school applied for and was approved for the SBA Loan/PPP loan. The schools were allocated the following from the SBA loan – Walton, \$216,460.42 and WLC, \$70,679.58. Regarding the CARES application, the preliminary allocations from the district have been determined, but not yet received. Our school plans to apply the funds toward our Edgenuity software. Walton Academy will receive \$33,809.76. We may also use funds for the CTE program, which would include technology assistance. The PPP/SBA loan now has an extended forgiveness window and we are anticipating such forgiveness. The PPP and CARES applications were approved on a motion by Ms. Swanson, seconded by Mr. Graham.
- B. Walton Academy School Reopening Plan – the plan was included in the board packet for review. The discussion included reiterating what Mr. Schmidt explained during his report. The plan was approved on a motion by Mr. Graham, seconded by Ms. Swanson.
- C. COVID-19 Discussion – further virus discussion, there were several questions raised by the board and per the plan and the steps, they were answered. No approval needed for discussion. Ms. Swanson thanked everyone for all their hard work on this issue.
- D. Walton Academy Charter Renewal - The board approved the renewal of the contract (approved at the school board meeting on June 16th) on a motion by Ms. Swanson, seconded by Mr. Graham.
- E. Walton Learning Center Contract Renewal – the contract was approved on a motion by Mr. Graham, seconded by Ms. Johnson.
- F. Addition to agenda - Teacher Raises/Salary Increases – Dr. Rader proposed that we follow the guidance of the school district regarding the state raising Teacher salaries. There is no guidance yet, but we would like to get advance approval. The item was approved on a motion by Mr. Graham, seconded by Ms. Johnson.

VIII. Emergency Items

IX. Board Member Matters

There will be another board meeting at the end of August after school begins to review the audit and discuss and approve the budget. The meeting will be conducted online through Zoom. The next board meeting has been set for Wednesday, August 26th, 2020 at 12 noon.

X. Adjournment

The meeting was adjourned on a motion by Mr. Graham and seconded by Ms. Johnson at 11:03 am.

Respectfully Submitted,

Amy Pupo, Acting Recorder

