

**WALTON ACADEMY  
MEETING OF THE BOARD OF DIRECTORS  
MINUTES**

Date: Tuesday, October 25, 2022

Time: 2:00pm

Location: Walton Academy Charter School/Meeting also accessible via Zoom  
389 Dorsey Avenue  
DeFuniak Springs, FL 32435

I. Call to Order, Review of Public Notice, Roll Call

The meeting was called to order by Mr. Neale at 2:02pm. Board members present were Robert Neale and Ann Black. Guests present included: Marie Laurino, Shekima Fields, Ray Sansom, Dr. Bill Rader, Dr. Allison Schnell, Kara Griffin, and Elizabeth Daters.

II. Approval of Agenda

Mr. Neale made a motion to approve Agenda as written. Ms. Black seconded. Motion passed.

III. Approval of Minutes

The last meeting's minutes from July 26, 2022 were approved on a motion by Mr. Neale, seconded by Ms. Black. Motion passed.

IV. Public Comments by Pre-Registered guests, if any

No guests were present.

V. Reports

A. Walton Academy Director Reports & Title I Update

a. Director Report Walton Academy – Ms. Laurino provided the director's report for Walton Academy. She presented a recorded video clips of students participating in various clubs like science, music, reading and gardening. She stated that things are going well at the school and the staff is doing a great job.

B. Walton DJJ Director's Report & Title I Update

a. Ms. Fields provided the director's report for Walton DJJ. She stated that 10 additional kids are coming to the facility due to another program closing. Currently at 26 kids and projected to be at 30-36. She stated that the school is administering testing and will hopefully have GED graduates before leaving the facility.

C. Management Report

a. Mr. Sansom stated that everything is going well and it's been a great start to the school year.

VI. Discussion & Action Items

Contracts

A. Renegotiation of Walton Learning Center DJJ Contract – Mr. Sansom provided the update on the status of contract. He stated that he is in negotiations with the

superintendent to increase the budget which has not been increased since the origination of the contract 8 years ago. The negotiations are going well and the school district is supportive.

#### Human Resources

- A. Personnel Report - The personnel reports for Walton Academy and Walton Learning Center were presented by Ms. Daters. Walton Academy has 20 current employees, 6 are new hires. Walton Learning Center has 7 employees. A motion was made by Ms. Black to approve the personnel reports and Mr. Neale seconded. Motion passed.
- B. Walton Academy and Walton Learning Center TSIA - Ms. Daters presented the updated Teacher Salary Increase Allocation. She stated that the letter explains the TSIA process and requirements. Ms. Daters presented the allocations report which shows the new minimum at \$45,286.00. A motion was made by Ms. Black to approve the Teacher Salary Increase Allocation and Mr. Neale seconded. Motion passed.

#### Financials

- A. Introduction - Kara Griffin introduced herself as the new Accounting Manager for the Rader Group.
- B. Check Signer – Remove Andrea James and add Kara Griffin. A motion was made by Ms. Black to update the check signer and Mr. Neale seconded. Motion passed.
- C. Audit Letter to the Board – Ms. Griffin shared the letter from the auditor which states that the 2021-2022 audit was clean and within normal limits.
- D. Final 2021-2022 Audit - Ms. Griffin stated that the complete audit is attached in the board meeting agenda email for review. A motion was made by Mr. Neale to approve the audit, Ms. Black made a motion and Mr. Neale seconded. Motion passed.
- E. Walton Academy Financial Reports – Ms. Griffin presented the financial report and stated that the balance sheet total assets are at \$823,998. A new budget will be proposed at a future meeting to include increased revenue tied to FTE increase. A motion was made by Ms. Black to approve the financials and Mr. Neale seconded. Motion passed.
- F. Walton DJJ Financial Reports – Ms. Griffin stated that Walton Learning Center total assets is \$442,922. She stated that WLC will receive increased revenue backdated to July 1, 2022.

#### General

- A. Board Membership – Dr. Schnell asked the board to keep in mind any potential new board members.
- B. Next Board Meeting - The next board meeting will be late January/early February with more details to come.

#### VII. Adjournment

The meeting was adjourned at 2:29 by a motion from Ms. Black, seconded by Mr. Neale.