

**WALTON ACADEMY  
MEETING OF THE BOARD OF DIRECTORS  
MINUTES**

Date: Thursday, September 4, 2025

Time: 1:00pm

Location: Walton Academy Charter School/Meeting also accessible via Zoom  
389 Dorsey Avenue  
DeFuniak Springs, FL 32435

I. Call to Order, Review of Public Notice, Roll Call

The meeting was called to order by Mr. Neale at 1:02pm. Board members present were Robert Neale and Wayne Graham. Guests present included: Ray Sansom, Dr. Allison Schnell, Kara Griffin, and Elizabeth Daters.

II. Approval of Agenda

Mr. Graham made a motion to approve Agenda with amendment to include TSIA. Mr. Neale seconded. Motion passed.

III. Approval of Minutes

The last meeting's minutes from May 21<sup>st</sup>, 2025 were approved on a motion by Mr. Graham, seconded by Mr. Neale. Motion passed.

IV. Public Comments by Pre-Registered guests, if any

No guests were present.

V. Reports

A. Walton Academy Director's Report & Title I Update – Mr. Sansom provided the Director's report and stated that Walton Academy is off to a great start this school year and the school completed several improvements over the summer. The school renewed their contract with the school district for another 5 years.

B. Management Report - Mr. Sansom's director's report included the management report.

VI. Discussion & Action Items

A. Resignation of Ann Black, Board Member – Dr. Schnell presented the resignation of board member Ann Black. Mr. Neale made a motion to accept the resignation and Mr. Graham seconded. Motion passed.

B. Walton Academy Charter Contract Renewal 2025-2030 – Mr. Sansom worked with the Walton County School District over the summer to renew Walton Academy's contract which is effective 2025 to 2030. Mr. Graham made a motion to approve the contract renewal, Mr. Neale seconded. Motion passed.

### Human Resources

- A. Walton Academy Personnel Report – The personnel report for Walton Academy was presented by Ms. Daters. Walton Academy has 13 current employees and no vacancies. Mr. Graham made a motion to approve the personnel report, Mr. Neale seconded. Motion passed.

### Financials

- A. Walton Academy Financial Reports – Ms. Griffin presented the Walton Academy Financial Report. She stated that the total assets as of June 30th are at \$1,254,316.94. The school is in strong financial standing with annual expenses coming in under budget at 97.8%. Mr. Graham made a motion to approve the financial report, Mr. Neale seconded. Motion passed.
- B. 25-26 Projected Budget – Ms. Griffin stated that the proposed 25-26 budget is based on an enrollment projection of 140 students. The budget reflects a healthy capital sales tax reserve, which has allowed the school to complete several improvement projects over the summer which include remodeling buildings 7, 11, and the cafeteria, as well as replacing several ac units. Mr. Graham made a motion to approve the projected budget, Mr. Neale seconded. Motion passed.
- C. 24-25 Audit Update – Ms. Griffin provided an audit update stating that the audit for 2024-2025 is complete. She reported that for the year ended June 30<sup>th</sup>, 2025, there were no management findings, recommendations or response. Mr. Graham made a motion to approve the 24-25 audit update, Mr. Neale seconded. Motion passed.
- D. Teacher Salary Increase Allocation – Ms. Griffin presented the TSIA update and stated that with the new TSIA we were able to increase the minimum teacher salary from \$54,000 to \$56,005.05. These raises will still need to be approved by the state following board approval. Once the school district disburses the raises, we will distribute them as well, which is expected to take place sometime next spring. Mr. Graham made a motion to approve the Teacher Salary Increase Allocation, Mr. Neale seconded. Motion passed.

### VII. General

- A. Next Board Meeting – The next board meeting will be scheduled.

### VIII. Adjournment

The meeting was adjourned at 1:14pm. Mr. Graham made a motion to adjourn, Mr. Neale seconded.