

**WALTON ACADEMY
MEETING OF THE BOARD OF DIRECTORS
MINUTES**

Date: Monday, October 30, 2023

Time: 11:00am

Location: Walton Academy Charter School/Meeting also accessible via Zoom
389 Dorsey Avenue
DeFuniak Springs, FL 32435

I. Call to Order, Review of Public Notice, Roll Call

The meeting was called to order by Mr. Neale at 11:01am. Board members present were Robert Neale, Edward Graham and Ann Black. Guests present included: Ray Sansom, Dr. Allison Schnell, Kara Griffin, Elizabeth Daters and Jessica Yopp.

II. Approval of Agenda

Mr. Graham made a motion to approve Agenda as written. Ms. Black seconded. Motion passed.

III. Approval of Minutes

The last meeting minutes from August 1, 2023 and September 21, 2023 were approved on a motion by Mr. Graham, seconded by Ms. Black. Motion passed.

IV. Public Comments by Pre-Registered guests, if any

No guests were present.

V. Reports

A. Walton Academy Director's Report & Title I Update – Mr. Sansom provided the Director's report for Walton Academy and stated that 367 courses have been completed so far this year and the students are very active within the community. Each week, 8 students go to Head Start to work with younger students, and 6 students are helping at Food for Thought.

B. Walton DJJ Director's Report & Title I Update – Mr. Sansom provided the Director's report for Walton Learning Center. He stated that the DJJ has 32 students. 1 student graduated with their high school diploma, 4 graduated with their GED. 2 are online to graduate high school, and 14 are online to complete their GED.

C. Management Report - Mr. Sansom thanked Ms. Fields and Mrs. Laurino for their leadership this year. He also stated that effective 7/1/2024 the state will take over the education for the DJJ. Mr. Sansom will pass along updates as they are received.

VI. Discussion & Action Items

A. Board of Directors Officer Elections – Dr. Schnell presented the current board positions and asked if any position changes needed to be made. The board agreed to keep everything as is with Mr. Neale as Chairman, Mr. Graham as Vice Chairperson,

and Ms. Black as Secretary. Ms. Black made a motion to approve the board positions, Mr. Graham seconded. Motion passed.

Human Resources

- A. Walton Academy Personnel Report – The personnel report for Walton Academy was presented by Ms. Daters. Walton Academy has 19 current employees. Mr. Graham made a motion to approve the personnel report, Ms. Black seconded. Motion passed.
- B. Walton DJJ Personnel Report- The personnel report for Walton Academy DJJ was presented by Ms. Daters. Walton Academy DJJ has 6 current employees. Mr. Graham made a motion to approve the personnel report, Ms. Black seconded. Motion passed.
- C. Walton Academy and Walton DJJ Abuse Policy - Mrs. Daters presented the state required Walton Academy and Walton DJJ Abuse Policy. This policy outlines various types of abuse, the protocol for reporting, and also provides support resources. Mr. Graham made a motion to approve the Abuse Policy, Ms. Black seconded. Motion passed.
- D. Walton Academy Technology Policy – Dr. Schnell presented the updated Technology Policy. This updated policy cleans up the language around technology use and is included in the enrollment packet for every student to sign. This policy also outlines the safeguards the School puts into place. Mr. Graham made a motion to approve the Technology Policy, Ms. Black seconded. Motion passed.
- E. Walton Academy Revised Employee Manual – Ms. Daters presented the revised Employee Manual which includes updated language on the leave policy and abuse policy. It also includes a new travel expense policy. Mr. Graham made a motion to approve the Employee Manual, Ms. Black seconded. Motion passed.

Financials

- A. Walton Academy Financial Reports – Ms. Griffin presented the Walton Academy Financial Report. She stated that as of September 30th, 2023 total assets are at \$1,104,438.97. The school is in great shape financially and expenses are on track this school year. Mr. Graham made a motion to approve the Financial Report, Ms. Black seconded. Motion passed.
- B. Walton DJJ Financial Reports – Ms. Griffin presented the Walton Academy Financial Report. She stated that as of September 30th, 2023 total assets are at \$79,270.42. Mr. Graham made a motion to approve the Financial Report, Ms. Black seconded. Motion passed.

General

- A. Board Membership – Dr. Schnell asked the board to keep in mind any new potential board members.

B. Next Board Meeting – The next board meeting will be scheduled after the new year.

VII. Adjournment

The meeting was adjourned at 11:22am by a motion from Mr. Neale, seconded by Ms. Black.