

**WALTON ACADEMY, INC.
WALTON LEARNING CENTER
MINUTES
MEETING OF THE BOARD OF DIRECTORS**

Date: July 30, 2013
Time: 2:30 pm
Location: Walton Academy
389 Dorsey Avenue
DeFuniak Springs, FL

I. Call to Order, Review of Public Notice, Roll Call

The meeting was called to order by chairperson Rachel Gillis. Board members Joel Paul, Rhonda Skipper and Brian Howard were present; Guests were Terri Roberts, Ray Sansom, Bill Rader, Bill Price, Steve Ruder and Debbie Brown.

II. Approval of Minutes, March 12, 2013

The minutes were approved as presented on a motion by Mr. Howard, seconded by Mr. Paul.

III. Approval of Agenda

Ms. Gillis noted that the agenda date and time were incorrect. The agenda was changed to correct date to July 30, 2013 and the time to 2:30. Ms. Gillis also requested that the financial items listed on the Consent Agenda be moved to Discussion. The revised agenda was approved on a motion by Mr. Howard, seconded by Mr. Paul.

IV. Public Comment for registered speaker, if any-none

V. Consent Items – Moved to Discussion

VI. Report and Discussion

A. Financial Reports

Preliminary Financial Statements FY ending June 30, 2013.

Ms. Roberts reported that the Preliminary Financial Statements show that Walton Academy ended the year with \$241,110 in reserve; Walton Learning Center ended with \$36,119.76 in reserve. She reported that Walton Learning Center will complete the audit and then write a check to the Walton County School District for any funds remaining in the account. The Financial Statements were approved on a motion by Ms. Henderson, seconded by Mr. Howard.

Proposed FY 2013-14 Budget

Ms. Roberts stated that the proposed FY 2013-14 Budget reflected an increase in FTE to 180, which is 16 more FTE than last year. The

increase in FTE will be used to add a new guidance position, another teacher and aide, and another portable classroom.

Proposed FY 2013-14 Salary Increases

Ms. Roberts reported that the State has funded salary increases for Teachers and Administration. This increase stipulates that the funds be given as an increase and not a stipend or bonus. They can be tied to performance, but there must be an approved plan that outlines the requirements. Ms. Roberts recommended that the increases be determined by dividing the amount by the number of positions.

FY 2013-14 Personnel Recommendations

Ms. Roberts presented the Personnel Recommendations for the 2013-14 year. Mr. Paul asked if the School Resource Officer position is funded and Ms. Roberts assured the Board that the same Deputy from last year will be returning August 1st.

The 2014 Budget, Salary Increases and Personnel Recommendations were approved on a motion by Ms. Skipper, seconded by Mr. Paul

B. Director's Report

Steve Ruder- Director

The director reported on the following: the importance of the new Guidance position; new Custodian position; the status of the facility improvements; the Pathways program; the anticipated increase in FTE; and that Graduation was successful with 28 students receiving their diplomas in June.

C. Management Report

Terri Roberts - reported that an additional portable classroom has been ordered in anticipation of the increase in FTE. A second portable classroom can be delivered over the Winter Break if needed.

Bill Rader - reported that the school is changing from a school for students with behavior issues to credit recovery program for students. The Pathway program will be beneficial to this change.

Ray Sansom - looked forward to working with Mr. Ruder, the Board, and the Superintendent for continued improvement for the school.

Bill Price stated that he attended the Graduation Ceremony and that Mr. Ruder did a good job.

VII. Other Action Items-none

VIII. Emergency Items-none

IX. Public Comment on Non-Agenda Items - None

X. Board Member Matters

Terri Roberts distributed the letter concerning the closing of the Walton Academy Learning Center.

Jo Henderson was approved as a Board Member on a motion by Ms. Skipper, seconded by Mr. Howard.

Ms. Henderson was appointed the designated secretary for the Board of Directors on a motion by Mr. Howard, seconded by Ms. Skipper.

Acting Recorder, Debbie Brown, distributed a proposed schedule of dates for the 2013-14 Board Meetings.

XI. Adjournment

The meeting was adjourned by the chairperson at 3:35 pm.

Respectfully Submitted,

Debbie Brown, Acting Recorder